



## REQUEST TO REMOVE HOMEOWNER'S EXEMPTION

California State Law<sup>1</sup> requires property owners to notify the Assessor when the owner(s) is/are no longer eligible for the exemption. Please complete and return this form if one of the following is true:

- The property was rented on (date): \_\_\_\_\_
- This property was no longer occupied by an owner as of: \_\_\_\_\_
- An *unrecorded* transfer of ownership occurred on: \_\_\_\_\_

*<sup>1</sup>If any of the above statements is true, you will be required to repay the exemption amount plus a penalty on the escaped assessment pursuant to California Revenue and Taxation Code Section 531.6.*

\_\_\_\_\_  
Location of property (Street Number & Address Name)

\_\_\_\_\_  
Parcel Number (Block & Lot)

\_\_\_\_\_  
Signature of Owner / Agent

\_\_\_\_\_  
Print Name of Owner / Agent

( \_\_\_\_\_ )  
Daytime Phone Number

\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

This form is **not** a Homeowner's Exemption Claim. If you owned and occupied your property on January 1 and do not have an exemption, please call (415) 554-5596 for a claim form. You may receive 80% of the exemption if you file the claim form by December 10.

Si usted necesita ayuda para completar esta forma, o para más información llame al teléfono (415) 554-5596.

**Please mail completed form to:** San Francisco Assessor-Recorder's Office  
Homeowners' Exemption Unit  
1 Dr. Carlton B. Goodlett Place, Room 190  
San Francisco, CA 94102