



Request for Copies of Property Statements (571-L) and Other Documents

Instructions: The Assessor's records are confidential in nature and requests require verification of the authorized signature. Therefore, please fill out this Form and include your account number, the owner's legal name, the DBA name, the mailing address, and the location of the property. Return this Form to the address, email, or fax number listed at the bottom of this Form. If you are an agent of a taxpayer, an authorization letter from the business owner is required to be submitted with this Form.

Business Information

Assessor's Account Number: _____ Business Account Number (BAN)*: _____

Owner's Legal Name: _____
(Corporations must report their full corporate name.)

Business Name (DBA): _____

Business Location: _____

Mailing Address: _____

Documents Requested

Please check the appropriate box(es) below to request documents:

☐ Copy of **current year** Business Property Statement (Form 571-L) for filing purposes.

☐ Copy of **prior year** Business Property Statement (Form 571-L) and valuation breakdown for years (please list):

☐ Copies of audit work papers for years (please list) : _____

☐ Other documents, please specify: _____

Remarks: _____

Requestor Information

Requested By: _____ Title: _____

Phone Number: _____ Email Address: _____

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING AND ALL INFORMATION HEREON, INCLUDING ANY ACCOMPANYING STATEMENTS OR DOCUMENTS IS TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature Printed Name Date Signed

**From your business certificate provided by the Office of the Treasurer & Tax Collector.*